



MOTORCYCLE GROUP Motor Caravanners' Club



SUPPLEMENTARY DOCUMENT

This document records the selected options and additional procedures appropriate to the operation of The Motorcycle Group in accordance with Appendix D of the Constitution for Groups. These options are listed below and referenced by the paragraph number of the Constitution.

5. Group Administration

- 5.2 The group Committee shall comprise of not more than 10 and not less than 3 members.
- 5.7 Voting procedure at an AGM shall be by show of hands for general voting purposes and by ballot paper for election of members to the Committee. Only members registered for the Motorcycle Group are entitled to vote.
- 5.10 Option 'b' has been adopted.
One third of all Group Committee members shall retire by rotation at the end of the Group's AGM and can stand for re-election in accordance with paragraph 5.9
- 5.11 Option 'a' has been adopted.
The Officers shall be elected by the Group Committee from within the Committee at a Committee Meeting immediately after the AGM.
- 5.23 The method for informing members of committee decisions shall be by one or more of the following: By a notice on the Rally Board, Group News in The Motor Caravanner, MCG Website, MCG Facebook, MCG Campers Whats App, Chairperson's remarks at any rally.
- 5.24 A quorum of Committee Members for emergency voting shall be not less than 50% plus 1 of the Committee, containing at least one of the following: Chairperson, Vice Chairperson, Secretary, Treasurer and Rally Officer.

7. Finance

- 7.1 The funds of The Motorcycle Group, Motor Caravanners' Club, are to be held against this name within

Bank:	Lloyds Bank
Address:	CSU Charlton Place, Charlton Road, Andover, Hants SP10 1RE
Account No:	64840763
Sort Code:	30-98-97

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7.6 The Protected Fund of the Group shall be 5% of the combined total of monies held in any current or deposit account in the Group's name.

(Note: Capital Expenditure shall be written off at purchase.)

9. Rally Site Management

9.9 Fire Fighting Equipment will be found outside the Rally hosts van. The operation of a horn sounding, three repeated blasts, will notify a fire or emergency. The Group alarm signal for emergencies by members is by activation of hazard lights and constant sounding of vehicle horn until assistance arrives.

9.16 To deal with over crowding of a site due to adverse weather or last minute constraints, the Group chooses to fill up the site on a first come first served basis, unless it is a bookable rally.

Committee meetings shall be held as and when needed.

The reserving of additional spaces at venues shall be limited to one per unit. This facility may be cancelled at the discretion of the Rally host, or Group Committee, if space is or could be limited.

Rally hosts are offered a free weekend. If more than one van hosts, then this facility shall be shared.

Members are required to ensure that any visiting members sign in with the hosts and pay attendance fee (if any) required.

Chairperson:

Dated:

Signed: