



**MOTORCYCLE GROUP**  
**Of the Motor Caravanners' Club**



**Committee Meeting Minutes**  
**12<sup>th</sup> April 2023 at 7.30pm**  
**Zoom Meeting**

**Present:**

Martin Borrill (MB)– Chairman  
Ian Jefferson (IJ)– Vice Chairman/Web Master  
Sue Louch (SL)- Treasurer  
Wendy Jefferson(WJ) – Secretary  
Miranda Whitby (MW)– Rally Officer  
Steve Louch (StL) – Safety Officer  
Noreen Borrill (NB)– Scribe  
Jane Cowley (JC)– Social Officer

The Meeting was formally convened by WJ and MB thanked everyone for coming.

**1. Approval of Minutes of the last meeting.**

MB asked for confirmation that everyone approved the Minutes of the Meeting on the 4<sup>th</sup> March 2023. All approved.

**2. Matters Arising on previous Minutes.**

None

**3. Matters to be discussed**

**(a) Rally Rules no. 14**

MW said that our Rally Rules on the website state that hosts get a free rally weekend. In view of the fact that many of our rallies are now for 5 days this needs to be changed such that the word “weekend” is removed. All agreed.

**IJ to action**

**(b) Start times for rallies**

MW said that MB and JC had kindly contacted sites regarding start times of rallies and most had agreed 12 noon. She said she thought that was too early, bearing in mind that hosts needed to get to a site about 2 hours

beforehand to set up. She suggested 1.00pm as a start time for rallies (apart from those on commercial sites or schools where individual start times would have to be arranged). All agreed. IJ said he would put the start times on the website.

**IJ to action**

**(c) AGM arrangements**

MW said that she had secured one free pitch for the five night rally during which the AGM was now being held. As the Committee were running the rally she suggested each committee van have one free night in return for the hosting we would be doing. All agreed. The AGM date had now been arranged for Saturday 30<sup>th</sup> September 2023 at the Stow on the Wold rally. MW said that the hire of the hall for the day was £100. The site did not allow us to have our own food or drink in the hall. Jacket Potatoes with chilli or tuna and a pudding were £9.50 a head, tea £1.40 a mug and filter coffee £1.90. Two of their bar staff would cost £12.50 each per hour in the evening. There would be a cleaning charge of £50.00. Entertainment for Saturday evening was likely to be up to around £500.00. It was agreed after discussion that we would hire bar staff from 6.00pm until 11.00pm and ask for the food for around 6-6.30pm. It was agreed after some discussion that members would be asked to pay £10.00 each towards these costs and the Club would pay the balance. It was felt that the Club should give back something to the Members rather than charge more. It was also agreed that the Club would pay for either a tea or coffee for each member during the AGM each of whom would be given a “voucher” which could be handed to the bar for this purpose. With regard to entertainment, MW said she had recently returned from the Anglia Easter rally where the Lawrie Haley duo had performed. They were very professional and had everyone up on the floor from the start. IJ and WJ had also attended and agreed that they were very good. It was suggested that JC contact them to see if they were available, and if so what their costs etc were.

It was agreed not to have bacon rolls the next morning, as we wouldn't have hall facilities and members would be packing up to move on to the next rally or go home.

**JC to action**

**(d) Support for hosts at Weston Park rally**

MW said that she had been liaising with Sue Bocking who had agreed to host the Weston Park rally. They had had a string of emails at the end of which MW said she would be in touch with her again after this Committee Meeting to finalise details. She had since learned that MB was going to co-host with Sue Bocking and asked what had happened since her last email. After some

discussion it was agreed that MB would go early to support Sue, particularly as he had a rally box with paperwork and signage that Sue would need. It was suggested that going forward we should prepare a short script telling rally hosts what they should be doing, and put this on the website with the rally rules. IJ reminded the committee that a risk assessment should be carried out by the rally host on arrival at the site and be filed with other rally paperwork and given to the Treasurer. It was agreed by all that all committee members going to Weston Park should get together on Friday evening and go through a rally box. We could then prepare a short script for the website for rally hosts. SL suggested that at a coffee morning at one of the rallies we could show the forms to members so that they were more familiar with them.

**All to action**

**(e) Fire extinguisher dates for service schedules**

StL confirmed he had now seen the dates on the fire extinguishers and was happy with that.

**(f) Insignia Report**

MB said that he had now purchased club t-shirts – 15 medium and 15 large as they were the popular sizes. We already had 6 small t-shirts and enough flags. Badges had been ordered and hopefully would arrive before the Weston rally. IJ asked MB if he had managed to get a vector drawing of the club logo – he had not. MB will provide a sticker to IJ for the purposes of the information sheet he is preparing for Theresa Guyver.

**MB to action**

**(g) CFG Rule 4.3**

IJ said he had been looking through the CFG rules and had come across Rule 4.3 which read “Members may join any properly constituted special interest group and must retain membership of a regional group”. Past committee members had suggested that MCG members must either own a motorbike or have an interest in motorbikes, but this Rule confirms otherwise.

**(h) Organisation of gin tasting competition**

JC asked when we were going to have the gin tasting competition – this had been agreed at the last meeting as taking place during the AGM rally. JC said she would get Joy to help as it had been her suggestion originally. SL said we needed to think about how we would be voting – either for a favourite drink or marks out of ten for each entry. She said she would be willing to prepare paperwork for JC if it would assist.

**JC to action**

**(i) The National**

MB said that John and Pat Kirby were hosting at this event. They needed another couple of hosts but to date nobody had volunteered. MB thought that there would be about 20 vans from MCG. WJ said she had received a list from head office of those who had booked and paid (13 vans to date) and would send it to MB. JC said there were 32 members on the Whats App group set up for the National.

**WJ to action**

**(j) Scotland – payment of balances**

SL confirmed we had received deposits from all those booked except for one couple who had only recently booked. MB said that we had previously agreed that balances should be requested prior to the start of the Scottish tour. It was agreed that MW would send a chart of the people going to each rally to SL so that she could send individual members a note of the balances outstanding with a request that they pay 7 days before the tour began. SL would also let the hosts of each rally know who had paid.

**MW and SL to action**

**(k) Officers' Reports**

Treasurer – SL confirmed that the bank account was balanced and that there is currently the sum of £4,817.21 in the account, £1,00.00 of which of course was owed to COM. She also confirmed that she had gone through her papers and had a list of suppliers that we get goods from. She suggested that going forward we could use Dropbox to keep all documents in, and just change the password with each change of Committee. IJ pointed out that there was a charge of £7.99 a month and for a small team £13.67 a month. MB asked if we could keep documents on the website, but IJ did not think this a good idea for security reasons. We used to have an area for committee on the website but it did not get used and so was dropped. Finally SL said she would chase Lloyds Bank again regarding a bank card for MW.

**SL to action**

Secretary – WJ said that as of the 22<sup>nd</sup> March 2023 we had 147 members.

Rally Officer – MW confirmed that the rally program for 2023 was now complete and that she was starting on the 2024 program. She had some in the pipeline already and was particularly keen to get the 2024 AGM venue and time sorted. She suggested September as the month to have the AGM next year. All were happy with this.

Scribe – NB said that she had received a good report from Jane and Lizzie about the recent Camper UK event which would go in the May magazine. She would put a report in the June magazine about the Weston rally.

**NB to action**

There being no other business, MB thanked everyone for attending and the meeting closed at 9.30pm. The date of the next meeting was set for Friday 21<sup>st</sup> April during the Weston Rally when we would have a short meeting.